

To Whom it may Concern,

I am the Chief Executive for _____, and as such, I have the authority to act on behalf of the City/County. In that capacity, I am officially designating _____ from _____ to serve as the primary contact with respect to our participation in the ARPA Tourism Recovery Program. In doing so, _____ is delegating them the authority to produce and submit our spending plan and make any other required submissions on our behalf. In addition, I am delegating them the authority to commit our City/County to the terms and conditions associated with the receipt and use of the funds. I acknowledge that, although I am delegating authority as described above, _____ is ultimately responsible for the use of the funds and subject to all applicable rules and regulations, as outlined in the terms and conditions.

Sincerely,

SIGN HERE

Chief Executive Officer of